



NHS Foundation Trust Company Secretaries' Programme Development Programme



"NHS Foundation Trust Secretaries have significant roles to play in the governance of today's NHS Foundation Trusts. We are delighted to be working with Cass Business School to develop this professional development programme specifically for them – the first of its kind in the UK."

Sue Slipman,
Director, Foundation
Trust Network

Company Secretaries play a key role in driving organisational change and championing best governance practice. The developing healthcare agenda presents many challenges to NHS Foundation Trusts; with the roles of the Board of Directors and the Governors of particular interest to the many stakeholders of the NHS. Today's FT Company Secretary supports the Board of Directors and the Governors, ensuring effective governance and following through on Board decisions.

Course content

The programme allows participants to engage with peers and senior NHS colleagues, and enhances their understanding of the changing healthcare landscape and the importance of their role.

This three-day programme brings practitioner and research based insight from the public and private sectors into ways to develop and support effective Boards. It integrates personal benchmarking and self-awareness through learning logs and personal balanced scorecards, and prepares individuals to make a real difference on their return to their organisations.

Who should attend?

This course is suitable for those company secretaries with extensive knowledge and practical experience of FT governance issues. It is not intended for those company secretaries with basic knowledge of FTs or those in the earlier stages of FT applications.

Speakers

Ray Tarling, Programme Director and a highly experienced and senior healthcare manager, will direct a consortium of practitioners from the healthcare and corporate sectors.

Why Cass?

World-class academics and practitioners teach leading edge and evidence based financial, commercial and management topics to a range of students and executives aspiring to develop better understanding of business in the 21st Century.

This programme builds upon our private and public sector experience in Board development, including our work to produce programmes in partnership with Monitor, the NHS Institute and the Foundation Trust Network.

Cass facilities

Our premises at the heart of the City of London, a short distance from Liverpool Street and Moorgate stations, offer a modern layout with interactive facilities. This made-to-measure resource for management education provides a dynamic learning environment.

Dates

Cohort 11: 4 – 6 November 2013

Price

£2,100

How to apply

Tel: +44 (0)20 7040 8710

Email: cassexec@city.ac.uk

Web:

www.cass.city.ac.uk/courses/executive-education/sector-specific-programmes/nhs-courses



Programme key topics

Strategy and change management

- The nature of strategic decisions
- Making sense of the wider environment
- Thinking about stakeholders
- Planned/emergent and socially-embedded processes
- Leading strategic change
- Strategic change as a cultural and political process
- How organisations can become captives of their own past
- Using the cultural web as a tool to examine participants' own organisational culture.

Corporate governance

- The framework of corporate governance regulations
- The nature and scope of corporate governance
- The role, nature and issues relating to the regulatory framework
- Ensuring the integrity of information flowing to the Board
- Key committees of the Board (remuneration, nomination and audit).

Board dynamics

- Sources of personal power
- Sources of errors in decision making
- Why Boards fail.

Board processes

- The application of the Learning Board model to evaluate the performance of your own Board
- Review the TIP questionnaire results
- Understanding the resolving gaps in Board processes.

Quality in healthcare

- Setting appropriate, challenging and measurable goals
- Assuring a culture of understanding and learning rather than blame
- Ensuring the effective flow and audit of information
- The Board's corporate role to ensure appropriate challenge
- The engagement of the Governors in the assurance process.

Risk management

- Risk management processes
- Risk and corporate characteristics.

Re-entering your organisation and achieving impact

- Personal reflections
- Energies and blockages
- Two things to do: first day/week/month
- Who Knows? Cares? Can?